

# ALL BLANKS MUST BE COMPLETED

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home # \_\_\_\_\_ Work # \_\_\_\_\_

Your Emergency Contact - (not living with you) Name & Phone \_\_\_\_\_

Your Age \_\_\_\_\_ Your Date of Birth \_\_\_\_\_ Your Social Security # \_\_\_\_\_ Marital Status M S W D

Employer Name \_\_\_\_\_ Address \_\_\_\_\_

Cell # \_\_\_\_\_ Family Physician or Internist \_\_\_\_\_

## ***Primary Insurance - This information pertains to the policyholder.***

Name of Insurance Co. \_\_\_\_\_ Phone # \_\_\_\_\_

Insurance Co. Address \_\_\_\_\_

Policy / ID # \_\_\_\_\_ Group # \_\_\_\_\_ co pay amount \$ \_\_\_\_\_

Employer \_\_\_\_\_

Policyholder's Name \_\_\_\_\_ Policyholder's Date of Birth \_\_\_\_\_

Policyholder's Social Security # \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

## ***Secondary Insurance - This information pertains to the policyholder.***

Policyholder's Name \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Policyholder's Date of Birth \_\_\_\_\_ Policyholder's Social Security # \_\_\_\_\_

Policy / ID # \_\_\_\_\_ Group # \_\_\_\_\_ co pay amount \$ \_\_\_\_\_

Employer \_\_\_\_\_

Name of Insurance Co. \_\_\_\_\_

Insurance Company Address \_\_\_\_\_

Phone # \_\_\_\_\_

## ***Who is responsible for payment today and any remaining balance?***

Name \_\_\_\_\_ Relationship to Patient \_\_\_\_\_ DOB \_\_\_\_\_

Address if different \_\_\_\_\_ Phone # if different \_\_\_\_\_

Employer \_\_\_\_\_ Employer phone # \_\_\_\_\_

## ***Parent or Spouse's Employment***

Parent or Spouse's Name \_\_\_\_\_ Employer \_\_\_\_\_

Employer address \_\_\_\_\_ Phone # \_\_\_\_\_

### Please Remember:

1. Our charges are due at the time services are performed.

2. Payment is your obligation regardless of insurance or third party involvement unless we are a participating member of your PPO or HMO.

Assignment and Release: I authorize payment of insurance benefits to be paid directly to Hendersonville Obstetrics and Gynecology. I also authorize Hendersonville Obstetrics and Gynecology to release any information required to process the claim. I further understand and agree that if the accounts for which I am responsible become delinquent, I will pay for all costs associated with the collection process. These may include, but would not be limited to collection fees, attorney's fees and court costs.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Employee's Initials \_\_\_\_\_